

## **SCCTE Outstanding Administrator's Award**

**Purpose:** SCCTE wishes to recognize and celebrate administrators who provide outstanding encouragement in support of English Language Arts programs in the district or school.

**Who Can Participate:** All administrators serving classroom teachers for are SCCTE members.

**Number of Awards:** Annually, one individual from the state will be selected and recognized.

**Award Specifics:** Each recipient will be recognized at the SCCTE annual convention in January and will receive a certificate and plaque.

**Award Criteria:** Each entrant will be nominated by an individual or group of individuals and complete the Nomination Form.

**Honoree Supporting Data:** The nominating individual or group is responsible for submitting the honoree's resume and letters of support from at least **TWO** different constituencies – supervisor, chairperson, teacher, peer, parent or student – about contributions in the classroom and excellent practices exhibited by the recipient. These items, including the Award Information Form, will be forwarded to the award administrator for this honor.

**Deadline:** Documentation should be sent to the award administrator by **March 1** of each year. Materials should be sent to the address on the current nomination form.

**DEADLINES: DOCUMENTATION SHOULD BE SENT BY MARCH 1 TO:  
SCCTE Awards Committee Chair, Sara Biltz, 23 Glenhawk Loop, Irmo, SC  
29063 or by email to SBiltz@sc.rr.com**

**SCCTE Outstanding Administrator's Award**

**Nomination Form**

**Please Print this form**

Name of Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: (H) \_\_\_\_\_

Phone: (O) \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Name & Address of Nominee's School: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

School Phone: \_\_\_\_\_

School Fax: \_\_\_\_\_

Contact Person Responsible for Nomination: \_\_\_\_\_

Address of Contact Person: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ Phone: (O) \_\_\_\_\_

Email: \_\_\_\_\_

**This completed form along with nominee supporting data listed on previous pages must be sent to:  
SCCTE Outstanding Administrator's Award, Sara Biltz, 23 Glenhawk Loop, Irmo,  
SC 29063, No later than December 1.**